



Attendance Newsletter

Well done to all of our children who achieved 8 stamps for our Attendance Reward! Keep your eyes peeled for the next whole school reward.

Pupils

- To attend school regularly and punctually
- To arrive at school by 8:50am (or 1.00pm if they have been home for lunch).
- To attend registration promptly for both morning and afternoon registration.
 - To engage in learning.

Parents/Carer

- To ensure their child attends school regularly, punctually, properly equipped and in a fit state to learn.
- To notify the school every day of absence by 9.30am.
 - To only take family holidays in the school holiday period.
- To provide the school with a minimum of three up to date contact details and telephone numbers for every adult with parental responsibility and including at least one set of contact details for a friend/ relative outside of the immediate family. If contact details change then we must be informed of new details within 24 hours.



Attendance Ambassador



Miss Johnson is our Attendance Ambassador. She is available Mondays, Tuesdays and Wednesdays. Please contact the school if you would like to have a meeting with Miss Johnson about your child's attendance.

Each week attendance is celebrated:

- ✓ In our Whole School Friday Assembly, the class who achieves the best attendance is awarded a trophy. An additional HERO (Here Everyday Ready On Time) award is also presented to an individual from the class for that week.
- ✓ The school's attendance figures are also on the school Newsletter.
- ✓ Individual children who have scored 100% for that week are also celebrated on our weekly newsletter.

Every half term:

- ✓ Attendance figures and our grading system are reported to all parents on an individual basis.

Each term we further acknowledge good attendance

- ✓ Children who have achieved good attendance for the current term will receive a prize—such as a wristband.

At the end of the school year, we:

- ✓ Award badges to children with good attendance for the entire year.

Throughout the year we:

- ✓ Work in partnership with the Education Support Service (ESS) to communicate to parents their legal obligations and the consequences of (unauthorised) condoned absence